

**Rajasthan Financial Corporation, Jaipur****LOAN APPLICATION FORM**Udyog Bhawan,  
Tilak Marg,  
Jaipur**Application for Financial assistance to Good Borrowers****For Office Use Only**Amount of Application Fee Rs. ....  
Add Service Tax Rs. ....  
received by Cash/Demand Draft Rs. ....  
Cheque No. .... Dated.....  
(Realised on.....)  
vide receipt No ..... Dated.....BM/DM(I/C)  
(Accepting Authority)Signature  
(Cashier)

Loan Applied for Rs. ....

Name of the Scheme : \_\_\_\_\_

**Part - (A)**

1. Name of the Concern/Company : \_\_\_\_\_
2. Address : \_\_\_\_\_  
 (a) Registered Office /Office : \_\_\_\_\_  
 Tel. No./Fax No. : \_\_\_\_\_  
 (b) Works : \_\_\_\_\_  
 Tel. No./Fax No. : \_\_\_\_\_
3. Name of Present Proprietor/  
Partners/Directors (i) \_\_\_\_\_  
(Submit details as per Annexure 'A') (ii) \_\_\_\_\_  
(iii) \_\_\_\_\_
4. Name & details of Legal heirs  
of Promoters :-  

	Name	Age	Relation with Promoters
5. (i) Constitution	Proprietorship / Partnership / Private Ltd. /		
(ii) Status	Public Ltd.		
(iii) Registration No. SSI / SIA	SSI / M. S. I.		
6. Date of incorporation/formation : \_\_\_\_\_
7. Date of Commencement of production : \_\_\_\_\_
8. (a) line of product : \_\_\_\_\_  
 (b) Nature of product : Perishable / Non-Perishable



15. Whether working capital available from bank, if yes, give details as under  
 (i) name and address of branch of Bank  
 (ii) Details of various limit sanctioned

		Limit Sanctioned	Margin %	Outstanding as on
(A)	Fund Based			
	(i) C.C.			
	(ii) Book debts			
	(iii) Others			
(B)	Non fund based			
	(i) L/C			
	(ii) Bank Guarantee			
	(iii) Others			

16. Name & address of the bank through which all the transaction shall be routed.
17. Whether the concern shall repay the working capital facility of Bank on sanction/release of fund from corporation.

YES / NO

**Part - (C) Information required in case of STL :-**

18. Amount of loan requested :-

19. Purpose of loan : Modernisation / Expansion / Diversification

20. Installed capacity : Existing Proposed Total

21. Basic details of assets to be acquired under the scheme

S. No.	Particulars of assets to be acquired	Cost of assets	Name of Supplier

(A copy of detailed scheme showing specification of machine, capacity, production envisaged, profitability statement may also be enclosed.)

**Part - D Other Informations :-**

22. Market realisable value and book value of existing fixed assets mortgaged or to be mortgaged with corporation.

MRV

(Rs. in Lacs)

Written down value

(as on .....)

- (i) land-Area (.....)

- (ii) Building-Total constructed Area

- (iii) Plant & Machinery (enclose list)

- (iv) Other assets

Total Rs.

23. Details of other marketable security being offered as collateral security.

- a) Location .....
- b) Area .....
- c) Total MRV .....

24. Whether any Government enquiry, proceedings or prosecution has been initiated and any litigation is pending against the unit or its proprietor, partners or directors for any offences.

- If so, give details.
- If not, furnish affidavit to this effect. (as per Annexure 'B')

25. Brief details about sister / associate concern :

- a) Name & Address of the unit in which promoters are interested and their extent of interest. ....
- b) Nature of activities of sister/associate family concern .....

c) Details of financial assistance if any availed by the sister / associate family concern from the corporation.

(Rs. In Lacs)

A/c No.	Loan Sanctioned		Loan Disb	Loan Outstanding (As on .....			Total
	Amount	Date		Amount	Principal Not Due	Principal Over Due	
i							
ii							
iii							
<hr/>							
<b>Total</b>							
<hr/>							

(5)

(d) Past performance of sister / associate family concern for the last three year :- (Rs. in lacs)

Name of Unit :-

Year	Sale & other Income	Net Profit after tax	Cash accruals	Net worth
1	2	3	3	5

Enclosures :

- (i) Statement of working capital calculation as per normal cycle of operation.
- (ii) Statement of cost of production for projected turn over.
- (iii) List of original promoter / partner / directors and changes taken place during the currency of loan and details of approval for changes granted by corporation.
- (iv) Details of promoters in Annexure 'A' (separate form for each partner / director).
- (v) Affidavit as per Annexure 'B'.
- (vi) Financial ratios as per Annexure 'C'.
- (vii) Financial performance as per Annexure 'D-1', 'D-2'
- (viii) Audited copy of balance sheet and profit & loss accounts for last 3 years of concern/company and its sister concern.
- (ix) Performance letter for payment behaviour from bank mentioning the details of working capital assistance and other loans granted by the Bank.
- (x) Copies of Income Tax assessment order / return filed for last three years of proprietor / partners / directors.
- (xi) Detailed scheme for proposed expansion modernisation/ diversification.
- (xii) Net worth statement as per Annexure 'E'
- (xiii) Documents regarding reputation of proposed plant supplier.

### CERTIFICATE

The information furnished in the above form is true and correct to the best of my knowledge and belief. No material facts have been concealed or falsely stated..

Date :

Place :

1.....

2.....

3.....

(Signature of Applicant)

Contd. - 6

### DETAILS ABOUT PROPRIETOR / PARTNERS/DIRECTORS

Photograph  
of promoter  
duly attested  
by Gazetted  
officer or  
Notary Public

- 1. Name : \_\_\_\_\_
- 2. Father's Name : \_\_\_\_\_
- 3. Age : \_\_\_\_\_
- 4. Address :
  - (b) Present Address : \_\_\_\_\_  
: \_\_\_\_\_  
Tel No. \_\_\_\_\_
  - (a) Permanent Address : \_\_\_\_\_  
: \_\_\_\_\_  
Tel. No. \_\_\_\_\_
- 5. Qualifications : \_\_\_\_\_
  - (a) Academic : \_\_\_\_\_
  - (b) Professional / Technical : \_\_\_\_\_
  - (c) Any training Programme : \_\_\_\_\_
- 6. Name & Address of the Bank : \_\_\_\_\_  
(Where personal account is held) : \_\_\_\_\_
- 7. Share holding percentage in unit : \_\_\_\_\_  
: \_\_\_\_\_

8. Details of concern(s) in which he is proprietor / partner / director (following details in respect of each such concern may be given)

- (a) Name & Address of Concern : \_\_\_\_\_
- (b) Nature of business : \_\_\_\_\_
- (c) Extent of his interest : \_\_\_\_\_
- (d) Year of establishment : \_\_\_\_\_
- (e) Name & Address of the Bank(s) : \_\_\_\_\_  
 In which account of such \_\_\_\_\_  
 concern is operated \_\_\_\_\_
- (f) Details of financial : \_\_\_\_\_  
 assistance from RFC/Bank \_\_\_\_\_  
 etc. (if any) \_\_\_\_\_

9. Details of income tax/wealth tax for last 3 years  
 (enclose copies of assessment orders/return filed.)

(Rs. in lacs)

PAN No.	Assessment Year	Income assessed	Income tax paid

10. Details of net worth

11. Any other details

Place

Date :

Signature



(To be submitted on non Judicial stamp paper Rs. 10/- duly attested by notary public)

**Affidavit**

I ..... S/o ..... aged .....  
..... years ..... residing at .....  
..... Director / Proprietor / Partner of M/s. ....  
..... do hereby state on oath as follows :-

1. That I am/we are submitting on application to the Rajasthan Financial Corporation (RFC) for sanction of short term loan / working capital term loan of Rs. ....  
(Rupees ..... only) under the good borrower scheme.

2. That my / our unit has been regular in repayment of its dues and has not committed any default (except some technical default) in repayment of the dues to the RFC.

3. That neither my / our concern / company have applied for/not have been granted any reschedulment in the existing loan accounts and have also not been benefited by waiver/rebate in panel interest by the RFC in the last 3 years.

4. That no Govt. enquiry proceeding or prosecution has been instituted against my / our concern / Company or against me / any partner / director of our concern / company for any offense.

5. That no litigation / dispute is pending in any court relating the payment of dues of any Financial Institution / Bank and also no-proceeding have been initiated for economic offences against my / our concern / company or against me/ any partner / director of our concern / company.

Place :

Dated :

**Deponent**

I said ..... (Proprietor / Partner / Director) do hereby verify on oath that contents of para 1 to 5 of the above affidavit are true and correct to the best of my personal knowledge and belief. Nothing has been concealed or falsely stated, so help me GOD.

**Deponent**



Financial ratios of M/s .....

200 20

200 20

200 20

- (i) Debt equity ratio
- (ii) Current ratio
- (iii) Quick ratio
- (iv) Inventory turnover (times)
- (v) Collection period (days)
- (vi) Return on net worth (%)

Please give reasons :

- (i) For current ratio less than 1 : 1.
- (ii) For increase in collection period.
- (iii) For Lower turnover of inventory.

(Applicable in case applied for working capital loan)

**PROFORMA OF SUMMARISED PAST PERFORMANCE OF THE APPLICANT UNIT**

M/s. \_\_\_\_\_

**SUMMARISED PROFIT & LOSS ACCOUNT**

(Rs. in Lac)

200 -200

For the year ended  
Installed Capacity  
Production (Productwise)  
capacity utilised (%)

200 -200

200 -200

**INCOME**

Sales  
Other Income  
Total Income

**EXPENDITURE**

Excess of opening stock  
over closing stock  
Raw Material Consumed  
Processing Expenses  
Store Consumed  
Power & Fuel  
Packing expenses  
Salary & Wages and  
other benefits  
Repairs & Maintenance  
Rent, Rates & Taxes  
Excise Duty  
interest  
Selling expenses  
Admn. expenses

Rs

**NON CASH EXPENDITURE**

Depreciation  
Investment Allowance  
Amounts written off  
Net Profit/Loss after tax  
Cash Accruals

Note Please give reasons for decrease in turn over / profit, if any.

Contd. - 11

**PROFORMA OF SUMMARISED PAST PERFORMANCE OF THE APPLICANT / UNIT**

M/s. \_\_\_\_\_

**SUMMARISED BALANCE SHEET**

(Rs. in Lac)

As at \_\_\_\_\_ 200 -200 \_\_\_\_\_ 200 -200 \_\_\_\_\_ 200 -200

**SOURCES OF FUNDS**

**Shareholders Funds**

- a) Capital
- b) Reserves and Surplus

**Total**

**Loan Funds**

- a) Secured Loans
- b) Unsecured Loans (int. bearing)
- c) Unsecured loans (int. free)

**Total**

**APPLICATION OF FUNDS**

**A Fixed Assets**

- a) Gross Block
- b) Less : Depreciation
- c) Net Block
- d) Capital work in progress
- e) Investment

**B Current Assets**

- a) Inventories
- b) Sundry debtors

c) Cash and Bank Balance

d) Loans and Advances

**Total Current Assets**


**C. Less : Current Liabilities**

a) Current Liabilities  
& Provision

b) Bank borrowing for  
Working Capital

c) Unsecured creditor (short term)

**Total Current Liabilities**


**D) Net Current Assets (B-C)**


**E) Net Total Assets (A+D)**


M/s .....

**STATEMENT OF NET WORH OF**

Shri .....

As on .....

S. No.	Particulars	Estimated value (Rs. in Lacs)
1	2	3

**1. Immovable Assets :**

- (i) Land : Location \_\_\_\_\_  
: Area \_\_\_\_\_
- (ii) Building : Location \_\_\_\_\_  
: Covered Area \_\_\_\_\_
- (iii) Others :  
1. \_\_\_\_\_  
2. \_\_\_\_\_

**2. Movable Assets :**

- (i)
- Investment in share/  
debenture of companies

Name of CompanyNo. of  
Share/  
debentures

1. \_\_\_\_\_

2. \_\_\_\_\_

- (ii)
- Investment in partnership firm

Name of concernShare in capital

1. \_\_\_\_\_

2. \_\_\_\_\_

- (iii)
- Capital in Pro-  
prietorship concern

Name of concernCapital

1. \_\_\_\_\_

2. \_\_\_\_\_

- (iv)
- Gold/Silver ornaments  
and utensils

\_\_\_\_\_

Contd. ....2

S. No.	Particulars	Estimated value (Rs. in Lacs)
1	2	3
(v)	<u>Loan &amp; Advances</u>	
	<u>Name of the party</u>	
	1. _____	
	2. _____	
	3. _____	
(vi)	<u>Deposit in Bank</u>	
	<u>Name of Bank</u>	
	1. _____	
	2. _____	
	3. _____	
(vii)	<u>Cash Balance</u>	
(viii)	<u>Others</u>	
	1. _____	
	2. _____	
	3. _____	
3.	<u>Total assets</u>	
4.	<u>Less Liabilities :</u>	
(i)	<u>Nature of Liabilities</u>	
	1. _____	
	2. _____	
	3. _____	
5.	<u>Net Worth</u>	

Date : .....

Signature .....

Place : .....

Name .....

Note : For the purpose of seed capital assistance, please also enclose above statement in respect of family member/dependents of the promoters.